

## Please include this completed provider enrollment form with the submission of rebuttal. Improperly submitted rebuttals may be dismissed.

| Provider/Supplier Information                          |                            |   |                               |     |
|--|----------------------------|---|-------------------------------|-----|
| Provider/Supplier Name                                 |                            |   |                               |     |
| National Provider Identifier (NPI)                     | Medicare ID Number (PTAN): |   | Document Control Number (DCN) |     |
| Provider/Submitter Email Address                       |                            |   |                               |     |
| Submitter Mailing Address                              |                            |   |                               |     |
| City   |                            | State   |                               | Zip |
| Provider/Submitter Fax Number ( <i>If applicable</i> ) |                            | Medicare Administrative Contractor<br>Noridian Healthcare Solutions |                               |     |

At minimum, your rebuttal submission *must*:

- 1. Be received within 15 calendar days from the date of the deactivation notice or stay of enrollment letter;
- 2. Specify the facts or issues with which you, and the reasons for disagreement;
- 3. Include all documentation and information you would like to be considered in reviewing the deactivation; and
- 4. Be submitted in the form of a letter that is signed and dated by the individual practitioner, an authorized/delegated official, or a legal representative. The provider's or supplier's contact person (as listed in section 13 of the Form CMS-855) does not qualify as a "legal representative" for purposes of signing a rebuttal request. If a legal representative is an attorney, the rebuttal must also contain a statement that the attorney has the authority to act on behalf of the provider/supplier. If the legal representative is not an attorney, the rebuttal must contain written notice of the appointment of the non-attorney as legal representative signed by the individual practitioner or an authorized/delegated official.

You may submit your rebuttal by mail, email, or fax. Please send this completed form, the rebuttal submission, a copy of the deactivation or stay of enrollment letter, and all supporting documentation applicable to the following address:

To mail your rebuttal please see <u>https://med.noridianmedicare.com/web/jfb/contact/mailing-addresses</u> for more the appropriate Part A or Part B PO Boxes.

PEAppeals@noridian.com Medicare Part A: 701-277-7866 Medicare Part B: 701-277-7868



A CMS Medicare Administrative Contractor