

## **NEW SUPPLIER TRAINING CHECKLIST**

Noridian offers a variety of educational materials for new and experienced suppliers. In addition to reviewing the contents of the New Supplier New Biller page, it is recommended that the following tutorials be thoroughly reviewed to obtain a solid foundation of Medicare knowledge. This document can also be used as a checklist to track your progress towards completion: [DME on Demand Tutorials](#).

Access all of the DME tutorials on our [YouTube Channel](#).

### **Step 1: Getting Started**

- The Structure of Medicare
- Noridian's Role as a DME MAC
- Other Medicare Contractors
- DMEPOS Benefit Categories
- Fee Schedule Payment Categories
- Noncovered DMEPOS Items
- Local Coverage Determinations and Policy Articles
- Medicare Learning Network (MLN) Products
- Tips for Successful IVR Use
- Pricing, Data Analysis and Coding (PDAC) Contractor
- Comprehensive Error Rate Testing (CERT)
- Telehealth

### **Step 2: Standard Documentation**

- Intake Process
- Standard Written Order
- Proof of Delivery
- Beneficiary Authorization
- Advance Beneficiary Notice of Noncoverage (ABN)

Request for Refills

Continued Use/Continued Need

Written Order Prior to Delivery and Face-to-Face Requirements

Entering Medicare with Equipment Retained from a Prior Payer

### **Step 3: Claim Submission and Billing**

CMS-1500 Claim Form

Common Electronic Data Interchange (CEDI)

Front End Edits: Claim Rejections

Paperwork (PWK) - Documentation Supporting Claims

Place of Service

AU, AV, AW Modifiers

GA, GZ, GX, EY, and GY Modifiers

RT/LT Modifiers

KX Modifier

Same or Similar

Orthotics - Same or Similar

Upgrades

Home Health Agency (HHA)

Hospice

SNF Consolidated Billing

Provider Enrollment, Chain and Ownership System (PECOS)

DME Repairs

DME Replacements

### **Step 4: Claim Denials**

Claim Denial Rebill, Reopen, or Redeterminations

Remittance Advice

Appeals: Completing the Redetermination Form

Appeals: Levels of Appeals

Appeals: Redeterminations

## **Step 5: Miscellaneous Resources**

Accessories and Supplies Used with Beneficiary-Owned Equipment

Assignment Agreement

Before You Bill

Participating vs Non-Participating

Break in Service/Break in Need

How to Pass a Medical Review

Medicare Secondary Payer (MSP)

MSP Liability Billing Situations

Target Probe and Educate (TPE)

Noridian Medicare Portal (NMP) tutorials are found on the [Portal Guide](#) webpage

## **Step 6: General and Policy-Specific Events**

Register for upcoming webinars on the [Schedule of Events](#)